

## Reference and Citing Exercise

Complete the following examples

1. Provide the Reference (you may have to go to the website to determine the author) or the magazine or journal and the additional information.
2. Provide the in-text citation for a paraphrased piece of material
3. Provide the in-text citation for a quoted piece of material

**Don't forget you have to introduce or close out with the author information.**

**For example**

Smith (2020) said, "....." (p. or para. #).

The research has shown "....." (Smith, 2020, p. or para. #).

Research on the topic says ..... (Smith, 2020) – not quoted – paraphrased – does not need "...."

<http://theundercoverrecruiter.com/infographic-employee-referrals-hire/>

para. 2

<https://www.shrm.org/resourcesandtools/hr-topics/global-hr/pages/thoughts-for-u.s.-employers-sending-employees-overseas.aspx>

para. 4

<https://khoros.com/resources/social-media-demographics-guide>

para. 5

<https://worldpopulationreview.com/us-cities/montgomery-population/>

para. 7

HOW TO FLEX YOUR COMMUNICATION STYLE - FORGET THE GOLDEN RULE

POSTED: JUL. 12, 2016

AUTHOR: KENT STATE UNIVERSITY CENTER FOR CORPORATE AND PROFESSIONAL DEVELOPMENT

RETRIEVED MARCH 1, 2020, FROM <https://www.kent.edu/yourtrainingpartner/how-flex-your-communication-style-forget-golden-rule>

4 communication styles and how to navigate them in the workplace

PUBLISHED AUGUST 31, 2018

*INSIDE ATLISSIAN*

By: AUBREY BLANCHE

Retrieved March 1, 2020, from <https://www.atlassian.com/blog/inside-atlassian/how-to-navigate-diverse-communication-styles-at-work>

para. 10

What Is Organizational Culture? And Why Should We Care?

Michael D. Watkins

May 15, 2013

*Harvard Business Review*

Retrieved March 1, 2020, from <https://hbr.org/2013/05/what-is-organizational-culture>

para. 5

### **If Culture Comes First, Performance Will Follow**

**Dan Pontefract**, Contributor, *CEO, Author, Keynote Speaker, Leadership Strategist, Poet*

*Forbes*

Retrieved March 1, 2020, from <https://www.forbes.com/sites/danpontefract/2017/05/25/if-culture-comes-first-performance-will-follow/#5e20a78b6e62>

No date

para. 15

### **8 Ways Company Culture Drives Performance**

**William Craig**, Contributor, *I write about the secret of company culture in entrepreneurial success*

Aug 3, 2017, 11:01am

*Forbes*

Retrieved March 1, 2020, from <https://www.forbes.com/sites/williamcraig/2017/08/03/8-ways-company-culture-drives-performance/#2a73aacc6ce0>

para. 1